



THE BIS SUGGESTION BOX POLICY

BIS seeks to engage all stakeholders, giving them an anonymous means to contribute to school growth through constructive suggestions, complaints and feedback from members of our school community.

These suggestions would improve the performance and quality of the services we provide. Suggestions would identify specific problems or concerns and propose suitable solutions to enhance a safe socio-academic environment for all.

We welcome feedback on all aspects of school life. This includes all services and products of the school.

WHO CAN USE THE SUGGESTION BOX?

The suggestion box shall be accessible to all members of the school community: parents, students, staff and visitors.

WHERE WOULD THE BOX BE PLACED?

The box shall be visibly placed within the reach of stakeholders. It shall be placed in a part of the premises that affords users the safe feeling of anonymity to freely give their suggestion.

KEYS

The content of the box shall be accessed by the CEO or anybody designated by the CEO.

The box shall be emptied weekly except otherwise decided.

ACTION

The Principal and designated officers shall discuss suggestions received and respond in accordance with school policy.