PARENT COMPLAINT FORM

Any parent who wishes to file a complaint must fill this form completely and drop it in the complaint box accessed only by the Human Resource Manager. All complaints will be processed in accordance with the Parent Complaint Policy

1. NAME: _____ Phone Number/Email _____

2. PLEASE STATE THE DATE OF THE EVENT:_____

3. PLEASE STATE YOUR COMPLAINT: _____

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I _____ attest that all I have written is true and to my best knowledge.

Signature_____ Date_____